

The New India Assurance Company Ltd.

Assistants Examination 2014 Syllabus

Online examination consists of objective type multiple choice questions, except for the test of English Language. There will be penalty for wrong answers marked in the Objective Tests. $\frac{1}{4}^{\text{th}}$ of the allotted marks will be deducted for each wrong answer. The syllabus of written test consists of Reasoning, English Language, General Awareness and Numerical Aptitude (Quantitative Aptitude). Total 250 marks (duration 2 hours).

1. Reasoning:

Number Series, Coding -Decoding, Sequence & Series, Alphabet test, Classification, Blood Relations, Direction Test, Venn Diagrams, Group Reasoning, Number, Ranking & Time Sequence Test and Logical Arrangement of Words.

2. English Language:

Antonyms, Synonyms, Paragraph Questions, Spelling Mistakes, Comprehensions, Sentence Rearrangement, Error Correction, Articles and Prepositions.

3. General Awareness:

Current Affairs, Banking, Finance, Sports, General Science, History & Culture, Geography, Polity, Economy, Books and Authors, Awards and Important dates.

4. Numerical Aptitude:

Simplifications, Numbers, Problems on Numbers, L.C.M and H.C.F, Average, Ratio and Proportion, Time and Work, Boats & Streams, Age Relations, Percentages, Partnership, Simple Interest, Compound Interest, Geometry and Data Interpretation.

5. Computer Knowledge:

Characteristics of Computers, Basic Applications of Computer, Central Processing Unit (CPU), VDU, Keyboard and Mouse, Other input/output Devices, Computer Memory, Concepts of Hardware and Software, Classifications of computers, Operating system and basics of Windows, MS – Word, Excel, Power Point .